Charctonbury CHURCH

## Sunday Hosting Teams Leader - Ashington

Hosting the Sunday morning services involves hosting and welcoming the Lord, through the presence of the Holy Spirit, helping to set the atmosphere, and hosting and welcoming the whole congregation, ensuring that everything is done to the highest standard, to the best of our ability, using the resources given to us by God and giving our first fruits to God.

## Key responsibilities

- To aid the Sunday Service Leaders by ensuring that all practical aspects are in place for the service to flow seamlessly.
- Overseeing the Hosting Teams and their Leaders on duty each week, preferably by taking a turn of duty by leading a weekly team, thereby leading from the front and having knowledge of all that is involved.
- Encouraging and supporting the Hosting Team Leaders and also members of teams.
- Recruiting and encouraging newcomers, as well as existing Church family members, to join Hosting Teams, both as members and as leaders.
- Helping Team Leaders to find extra team if team numbers are low.
- Putting in place a team for a 5th Sunday, or for special services, such as Christmas Day.
- Ordering and buying the pastries each week.
- Liaising with Service Leaders and Hosting Team Leaders for specific requirements, such as unusual details to take into account for the upcoming Sunday.
- Ensuring that the church has been set up correctly (including the chair layout) for the upcoming Sunday (as advised by the Church Office), making changes if necessary.

## **Key attributes**

- A person who is happy to lead from the front, inspiring others to serve joyfully, doing anything required, including cleaning the loo if necessary!
- A person who is proactive, with an eye for detail, quick-thinking so able to take responsibility for making changes as necessary, even whilst the service is running.
- A person who can get alongside others to inform, support, praise, encourage and thank generously.
- This person needs a good level of fitness as occasionally the role is physical, such as moving chairs.

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